

**LISBON SCHOOL COMMITTEE**  
**Agenda**  
**Monday, February 12, 2024**  
**Lisbon Town Office - Meeting Room**  
**6:00 PM**

**MISSION**

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

**GOALS**

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

**NORMS**

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

**Public comments for agenda items may be submitted before our scheduled meeting date or during the public comment section of the current working agenda of the meeting night. Submit to [mgalliganschmoll@lisbonschoolsme.org](mailto:mgalliganschmoll@lisbonschoolsme.org)**

1. The meeting was called to order at \_\_\_ p.m. by Chairperson Margaret Galligan-Schmoll.

2. Pledge of Allegiance

3. Roll Call:       \_\_\_ Margaret Galligan-Schmoll               \_\_\_ Kim Labbe-Poisson  
                  \_\_\_ Christopher Rugullies                   \_\_\_ Len Lednum  
                  \_\_\_ Laura Craig

4. Consideration of Action on the Minutes of January 8<sup>th</sup>, January 11<sup>th</sup>, January 22<sup>nd</sup> (Workshop), January 22<sup>nd</sup> (Special Meeting) and February 5, 2024 (Budget Meeting)

A. Recommend that the Minutes of January 8<sup>th</sup>, January 11<sup>th</sup>, January 22<sup>nd</sup> (Workshop), January 22<sup>nd</sup> (Special Meeting) and February 5, 2024 (Budget Meeting) be accepted as presented barring any errors or omissions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

5. Adjustment to the Agenda:

6. Good News & Recognition:

A. National Honor Society Washington Trip

7. Reports from Administrators/Directors:

A. Susan Magee -LHS Update

B. Kristie Morin - LCS Update

C. Ryan McKenney - PWS Update

D. Lisa Polakowski - GSS Update

8. Report from Superintendent:

A. Update

9. Public Comments:

10. Unfinished Business:

11. New Business:

A. Consideration of action to approve the overnight field trip for the Key Club to attend the District Educational Conference in Springfield, Massachusetts on Friday, April 5<sup>th</sup> through Sunday, April 7, 2024.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Consideration of action to approve the overnight field trip for the National Honor Society to attend the Maine National Honor Society Annual State Banquet and Convention in Bangor on Wednesday, March 13<sup>th</sup> through Thursday, March 14, 2024.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Upon the recommendation of the Safety Committee, consideration of action to approve the purchase of security wands for the district.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Upon the recommendation of the Safety Committee, consideration of action to install Narcan Boxes within the district.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Financial Reports:

- A. Lisbon High School – M/E January 2024
- B. Philip W. Sugg Middle School – M/E January 2024
- C. Lisbon Community School – M/E January 2024
- D. Lisbon School Department

13. Communications (Consent Agenda):

14. Committee Comments (Report out on Sub Committee Meetings):

15. Personnel:

A. New Hires:

- Kathy Gleason Extended Day Program
- Jim Irish Extended Day Program
- Sandy Hogan Extended Day Program
- Katie Glenn Extended Day Program
- Susan Remalia Ed Tech III

B. Resignations:

- Susan Remalia Ed Tech III
- Charlotte Swanson Special Education Teacher

C. Retirements:

- Stephanie Doughty Administrative Secretary LCS

- Marjorie Arndt PT Bus Driver
- Sharon Lizotte Cafeteria Assistant

16. Policy Review:

A. Policy Packet 24 Packet #7 will be distributed for review with plans for a 1<sup>st</sup> Read on March 11, 2024.

- BEDFA Abstentions
- BEDG Minutes
- BEDH Public Participation at School Committee Meetings
- BEDI School Committee Relations with the Media
- BEDJ Broadcasting/Taping of School Committee Meetings by the Public
- BG School Committee Policy Process
- BG-R Policy Adoption Procedure
- BHC School Committee Communications with Staff
- BIA New School Committee Member Orientation
- BIB School Committee Member Development Opportunities
- BIC School Committee Member Freedom of Access Training
- BIC-E Certification of Completion of Freedom of Access Training

B. First Read on Policy Packet 24 Packet #6.

- BE School Committee Meetings
- BEA School Committee Use of Electronic Email
- BEC Executive Sessions
- BEC-E Executive Session Law
- BED Remote Participation in School Board Meetings
- BEDA Notification of School Committee Meetings
- BEDB Agenda
- BEDB-R Agenda Format
- BEDC Quorum
- BEDD Rules of Order
- BEDF Voting Method

C. Second Read / Adoption on Policy Packet 24 Packet #5

- BBBE Unexpired Term Fulfillment/Vacancies
- BCA School Committee Member Code of Ethics
- BCB School Committee Member Conflict of Interest
- BCC Nepotism
- BDA School Committee Organizational Meeting
- BDB School Committee Officers
- BDD School Committee-Superintendent Relationship
- BDE School Committee standing Committees
- BDF Advisory Committees to the School Committee
- BDG School Attorney/Legal Services

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

17. Executive Session:

- A. To enter into executive session to discuss personnel issues, pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(A).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

18. Adjournment:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_